



Position: Client Service Analyst

Location: East Cost Remote

About CSS

CSS is a trusted global RegTech partner that uniquely brings together innovative technology-driven solutions to support financial services firms in navigating a clear and strategic path through the complex and fragmented global regulatory space. Our solutions and services help firms meet regulatory deadlines while optimizing compliance data, operations, and technology. CSS covers a full range of global compliance disciplines spanning fund reporting, transaction reporting, investment monitoring, compliance management, compliance services and managed services with a complementary, centralized approach to the strategic management of regulatory data called RBOR (Regulatory Book of Record). For more information on CSS, please visit: www.cssregtech.com.

About the role

CSS is now looking for a highly motivated and enthusiastic **Client Service Analyst with knowledge of financial products and markets**. The primary role of the Client Service Analyst is to partner with the client and various data providers to control data workflows and validate their product data via the CSS software application. The Client Service Analyst is expected to gain an intimate understanding of our clients' business and will use their expertise to deliver added value by suggesting data validation rules to the clients that will further improve data quality. The Client Service Analyst also compiles and distributes Management Information Reporting on the service delivery.

Skills and competencies (the ideal candidate will have)

- Highly Numerical
- Ability to work on own initiative, prioritize and organize daily tasks
- Excellent Communication skills
- Excellent Attention to Detail
- Ability to work within a team
- Ability to work under pressure and to tight deadlines
- Ability to document processes and maintain procedures
- Experience with Data Management Systems would be an advantage
- A Fund Industry qualification would be an advantage

Requirements

- Bachelor's degree in Finance/Economics/FinTech/Business Studies or equivalent
Studying CFA/FRM/CAIA will be advantage.
- 1+ years in financial services, fund accounting, reporting, compliance, or mid / back- office role in the financial services industry.
- High Computer literacy / proficient knowledge of standard applications, e.g., MS Office suite.
- Database knowledge - SQL Databases user knowledge would be an advantage.

For immediate consideration, send your CV/Resume to: careers@cssregtech.com

Please include the job title in the subject line of your e-mail.

CSS is an equal opportunity employer